



Notes for Applications for Secondary One Discretionary Places 2018-19

1. **Application Form for Secondary 1 Discretionary Places** will be distributed at the school main entrance and also be available on the school website www.imsc.edu.hk from 7:30 a.m. on 2 January, 2018 onwards.
2. Period of application: 2 January, 2018 – 17 January, 2018 (Late applications will not be entertained.)
Time of collection: Monday to Friday 7:30 a.m. - 6:00 p.m.
Saturday 8:30 a.m. - 12:00 noon
3. Applications should be dropped into the designated collection box at the school main entrance **during the application period**. When submitting the application, please bring along the **applicant's original Identity Card** and the following documents:
 - (i) Completed Application Form for Secondary One Discretionary Places provided by the school;
 - (ii) Completed Application Form for Secondary One Discretionary Places provided by the Education Bureau;
 - (iii) Copies of the Applicant's Primary 5 and Primary 6 Report Cards;
 - (iv) Copies of Awards and Certificates or other relevant documents (the maximum number of copies being 8).

Points to note:

- For items (iii) and (iv), copies should be in A4 size and stapled together in chronological order.
- According to the Education Bureau, Nomination Letters from schools are not necessary.
- **Applications by mail or by fax are not accepted.**

4. Selection Criteria and Weighting

Selection Criteria	Weighting (Percentage)
Academic Performance	60
Extra-Curricular Activities	10
Services	5
Talents and Skills	5
Interview	20

Only applicants with Grade B or above in Conduct in both Primary 5 and Primary 6 will be considered.

5. Applicants will be selected for interviews held on **17 March, 2018 (Saturday)** according to the Rank Order List provided by the Education Bureau and their conduct.
6. Results of applications will be announced through the Education Bureau's Secondary School Places Allocation results on 10 July 2018. Parents need not contact the school to enquire about the results.
7. In case of enquiries, please provide the Application Number printed on the Parent's Copy of the Application Form to ensure the privacy of applicants.

Munsang College (Hong Kong Island)

Notes:

- (1) According to the Education Bureau, students are only allowed to apply for not more than two schools that have participated in the Secondary School Places Allocation. Otherwise, the chance of acquiring a discretionary place will be forfeited.
- (2) All information provided in the Application Form for Secondary One Discretionary Places will be kept confidential and only be used for the purpose of this application.
- (3) The quota for Secondary One Discretionary Places offered by our school in the year 2018-19 is 48.



2018 - 19 學年
中一自行分配學位申請辦法及須知

1. 申請表將於 2018 年 1 月 2 日 7:30 a.m. 起在本校正門派發。家長亦可於本校網頁 www.imsc.edu.hk 下載申請表。
2. 報名日期：2018 年 1 月 2 日至 2018 年 1 月 17 日（逾期恕不受理）
時間： 星期一至星期五 7:30 a.m. – 6:00 p.m.
星期六 8:30 a.m. – 12:00 noon
3. **遞交申請表時，須出示申請學生的身份證正本**，並將下列文件投入本校正門「中一自行分配學位申請表格收集處」。

須交回文件如下：

- (i) 已填妥本校的「中一自行分配學位申請表」；
- (ii) 已填妥教育局提供的「中一自行分配學位申請表」；
- (iii) 小五及小六（如適用）成績表影印本；
- (iv) 獎狀及證書或其他文件影印本（以八張作上限）。

注意事項：

- * 項目(iii) 及 (iv) 的文件須縮印成 A4 大小，並按時間順序排列。
- * 按教育局規定，申請人毋須提交學校推薦信。
- * **本校恕不接受郵遞或傳真遞交申請。**

4. 收生準則及比重：

收生準則	比重（百分比）
學業成績	60
課外活動	10
服務	5
專長	5
面試表現	20

申請學生小五及小六操行須達 B 等或以上

5. 本校將參考教育局提供的「成績次第名單」及操行評級，甄選學生參加 **2018 年 3 月 17 日（星期六）** 的面試。
6. 錄取結果將於 2018 年 7 月 10 日經中學學位分配結果公布。按教育局規定，本校不能事前公布結果，家長毋須致電本校查詢。
7. 如有查詢，查詢時必須提供申請表上編號，否則本校不予回覆，以保障申請學生私隱。

港島民生書院

備註：

- (1) 按教育局規定，學生只可向不多於兩所參加中學學位分配辦法的中學申請自行分配學位，否則會被取消資格。
- (2) 中一自行分配學位申請表所填之任何資料，校方將予保密，並祇用於處理有關申請事宜。
- (3) 2018-19 學年本校中一自行分配學位學額 48 名。